

**Mobile WiFi HotSpot Device User Agreement**

First and Last Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

In order to borrow a Mobile Wi-Fi Hotspot, you must meet the following guidelines:

- Be at least 18 years old.
- Have a current MORE library card and be in good standing with the library.
- Have your date of birth, driver’s license/ID number recorded.

Your signature indicates your agreement to the following:

- I accept full responsibility for the Wi-Fi Hotspot while it is checked out to me.
- I will not attempt to alter the device in any way.
- I will return the Hotspot in person to a library staff member at the front desk.
- I will pay a late fee of \$1.00 per day if I do not return the Hotspot by the due date. Hotspots lend for 14 days and cannot be renewed.
- I accept full financial responsibility for the Hotspot and agree to pay all costs associated with damage to or loss of the device and/or the accessories while checked out to me. (Replacement cost is \$85: \$80 for the device and components; \$5.00 for processing fees.)
- I understand the library may use any appropriate means to collect the amount owed by me for fees, damages, or loss.
- If the hotspot is overdue, the Library will shut down the connection, which will make the device unusable. I understand that I will pay the replacement fee for the device, and all associated costs.
- If I encounter any problem with the Hotspot, I will return it and all its component parts to the library immediately.
- I have read and agree to the library’s *Mobile Hotspot Lending Policy* and *Internet Use Policy and Guidelines* and agree to use the device in a responsible manner, consistent with the educational and informational purpose for which they are provided and not for any unauthorized, unethical, or illegal purposes.

Any Internet use contrary to the policy outlined above may, at the sole discretion of library staff, result in the loss of the library Mobile WiFi Hotspot and/or Library Internet privileges.

Borrower’s signature \_\_\_\_\_ Date of birth \_\_\_\_\_

*For Library Staff Use Only*

Library Card # \_\_\_\_\_ Hotspot # \_\_\_\_\_ Due \_\_\_\_\_

**CHECK-OUT**

**Staff:** Please check off to indicate that all pieces of equipment are present at time of check-out.

Hotspot  Charging cable  Charging block  Carrying case  Patron ID copied  Staff Initials

**CHECK-IN**

**Staff:** Please check off to indicate that all pieces of equipment are present at time of check-in.

Hotspot  Charging cable  Charging block  Carrying case  Staff Initials