

**Minutes of the C.A. Friday Memorial Library Board of Trustees Meeting
Tuesday, January 3, 2017 4:00 p.m.**

Trustees Attending: Ard, Granroth, Gjovik, Ruyle

Trustees Absent: Peplau, Hall, Kilibarda

Also Attending: Kim Hennings, Library Director

Call to order: Granroth called the meeting to order at 4:00 p.m. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

(Ard/Ruyle) Motion to approve agenda; passed by voice

(Ard/Ruyle) Motion to approve minutes from 12.13.2016; passed by voice

(Ruyle/Ard) Motion to approve the minutes from 01.03.2017; passed by voice

(Gjovikk/Ruyle) Motion to approve the monthly expenditures; passed by voice

(Ard/Ruyle) Motion to approve the financial report; passed by voice

Director's report

January 2017

Classes and Events:

- Homeschool Lego: Beginner, Intermediate, and Advances Classes with Lego Expert Diane Kearns.
- Tech Help: Back by popular demand. Tech help from 10:00-3:00 on the third Wednesday of the month.
- Stuffed Animal Sleepover: Have you ever wondered what happens when the library is closed? Bring a stuffed animal friend (if it's ok for them to spend the weekend!) and enjoy some stories. Tuck in your animal and come back Monday to find out what kind of they had!
- Local Author Visit: Ken Britzius is a published author, Guiding Teacher, and Executive Director at the nonprofit Still Knowing Meditation Center in New Richmond, Wisconsin, which is scheduled to open to the general public in early 2017. Still Knowing Meditation Center will provide a place of peaceful refuge for all who come with a desire to learn the life changing practice of mindfulness based meditation.
- Snowy Evening Storywalk: Happy 100th Birthday Ezra Jack Keats! Join us in celebrating at Mary Park for hot cocoa and a candle lit storywalk.

Facility

- New Water Fountain
- Rearranged staff work areas/book drop

Promotion & Outreach

- Hennings and LaPean gave attended dinner and gave a tour of the Library to the Kiwanis Club of New Richmond.

Continuing Education

- Wild Wisconsin Winter Web Conference
- Staff In-service

New Products/Services

- Courtesy Notices
- Library App
- Flipster

Annual Report draft due to IFLS on February 13, 2017

Funding/Grants

County Library Payments

Received payments from Dunn and Polk Counties totaling \$25,637.29.

Anticipating payments from Barron, Pierce and St. Croix Counties

Library received \$1,500 from the NRACF for Summer Reading Program

Personnel Update – Library Clerk II and Circulation Aide

Andrea Puterbaugh has agreed to stay on as Library Clerk II but we are decreasing her hours temporarily and increasing the hours of Library Clerk I Morgan and Caitlyn

Community Commons/Master Plan update

The School District and the City are trying to negotiate the terms. This will be on the agenda for the February 13 Council Meeting.

Set date for next meeting: February 28

Communications: Ard said that she is on the fundraising committee for the Police K9, she was wondering if they could coordinate fundraising efforts with library reading dogs and/or stuffed animal sleepover.

Granroth moved to adjourn at 4:57 p.m; passed by voice.