



155 East 1st Street  
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## Library COVID-19 Update

**May 21, 2020**

While library services are important for the general well-being, mental health and educational and recreational opportunities for our community, the overall health and safety of our community is our utmost priority at this time. We have been consulting the Wisconsin Department of Public Instruction Library Division, St. Croix County Public Health and City of New Richmond officials to determine the safest opening procedure for our community members and staff.

We know providing general connectivity and access to resources is crucial at this time. In addition, providing access to our equipment, programs, services and library materials is important and we continue to offer those services in a safe manner. See below for more information on our curbside and virtual library services.

At this time, we do not have a set date to reopen our building, but are evaluating our procedures and new information daily so we can best serve the community.

### [CONTACTLESS CURBSIDE LIBRARY SERVICE](#)

While customers are unable to go into the library, you may pick up materials via our contactless curbside pickup. Request materials through the library catalog – [www.more.lib.wi.us](http://www.more.lib.wi.us) or contact us for assistance doing so. Once you are notified that your materials are ready for pick up, contact us and schedule an appointment for curbside pickup. At that time we will provide you with further direction of that process or visit our [procedure](#) online.

Delivery between libraries is running on a very limited basis to ensure proper quarantining of library materials so some materials will take longer than normal to get. To get your desired materials more timely, request materials that are owned and available at New Richmond. For assistance with that process, see visit this [link](#).

### [MATERIAL RETURNS](#)

Due dates of materials have been extended and we will ensure there are no overdue charges on materials that are currently checked out. There is no urgency on our part to get our materials back at this time. However, we understand that some of you may be anxious to return your materials or have an abundance at your home, so we are offering limited opportunities for curbside returns.



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In efforts to ensure safe handling and sanitization of our library materials, our curbside book drop will be open one day per week. This allows for the book drop to be locked and to completely quarantine those materials for a 72 hour period. All returns should be placed in our curbside book drop (located on First Street) on Mondays, between 10:00 am - 5:00 pm beginning June 1, 2020.

Please note that due to the quarantine process, returned materials will remain checked out on your account for an extended period of time, but they will be cleared once removed from quarantining.

### WiFi

The Library's wireless network is available 24/7 and has extended coverage to reach out to Glover Park and in our parking spots along Arch Avenue and First Street. Our network name is **publiclibrary** and there is no password needed.

We have also installed mobile stations around our community to assist with free connectivity. Here is the [map](#) of the additional locations. Within some of the parks, it may take a few minutes to locate the closest spot for the best connection. All of these network names are New Richmond Mobile Station with the password - NRStrong

While our physical building is not open for regular business, we are still here to help. Please call us at 715-243-0431, email to [info@newrichmondlibrary.org](mailto:info@newrichmondlibrary.org). We also encourage you to check out our website full of new resources [www.newrichmondlibrary.org](http://www.newrichmondlibrary.org) and follow us on [Facebook @fridaymemoriallibrary](#) for our new digital program series.

For more information about COVID-19, here are reliable resources with the latest news and recommendations:

- [Center for Disease Control and Prevention \(CDC\)](#)
- [World Health Organization \(WHO\)](#)
- [Wisconsin Department of Health Services \(DHS\)](#)
- [St. Croix County Public Health](#)
- [City of New Richmond](#)